

National Institute of Technology Manipur Manipur

No.F.NITA.3(4-GEN)/MANIPUR/2010/2430-33

Date: 02/07/2010

Employment Notification

National Institute of Technology MANIPUR, an Institute of national importance, imparting quality technical education at UG level, invites applications from Indian nationals for the following posts.

Faculty Members: (1) Professor – 1 Post, (2) Associate Professor – 2 Posts, (3) Assistant Professor – 5 Posts.

Non-Faculty Members: (1) Registrar – 1 Post, (2) Assistant Registrar – 1 post, (3) Technical Assistant – 1 Post, (4) Superintendent/Accountant – 1 Post, (5) Stenographer – 1 Post, (6) Junior Assistant – 2 Posts, (7) Technician – 2 Posts.

Sl. No.	Name of the Post	Pay Scale and AGP/GP	Qualification & Experience	No. of Post
1	Assistant Professor (For Physics, Chemistry, Mathematics, English)	Rs. 15,600 – 39,100; AGP Rs. 6,000/-	Assistant Professor – Ph. D. degree with 1 st class at Bachelors / Masters degree in appropriate disciplines. Candidates who have submitted their Ph. D. thesis are also eligible.	
2	Associate Professor (For Physics, Chemistry, Mathematics, English)	Rs. 37,400 – 67,000; AGP Rs. 9,000/-	Associate Professor – Ph. D. with 1 st class at bachelor/Master degree in appropriate disciplines. Candidates from industry /profession 1 st class Masters degree in appropriate disciplines. Experience: (1) 5 years in teaching /industry/ research at the level of Lecturer/ Assistant Professor or equivalent, excluding the period spent for obtaining Ph. D. and M. Phil degrees. (2) Candidates from industry/ profession, significant professional works which can be recognized as equivalent to Ph. D. with 5 years experience in a position equivalent to the level of Lecturer (old)/ Assistant Professor. (3) Published works, such as research papers, books, and /or patents.	
3	Professor (For Physics, Chemistry, Mathematics, English)	Rs. 37,400 – 67,000; AGP Rs. 10,000/-	Professor – Ph. D. with 1 st class at bachelor/Master degree in appropriate disciplines. Candidates from industry /profession 1 st class Masters degree in appropriate disciplines. Experience: (1) 10 years in teaching /industry/ research out of which 4 (four) years shall be at the level of Assistant Professor (old)/ Associate Professor or equivalent, excluding the period spent for obtaining Ph. D. and M. Phil degrees. (2) Candidates from industry/ profession. Significant professional works which can be recognized as equivalent to Ph. D. with 10 years experience out of which 5 years shall be at the level of Assistant Professor (old)/ Associate Professor. (3) Published works, such as research papers, books, and /or patents.	
4	Assistant Professor(Mechanical Engineering, Electrical Engineering, Computer Science and Engineering)	Rs. 15,600 – 39,100; AGP Rs. 6,000/-	Assistant Professor – Masters degree with 1 st class at Bachelors and Masters degree level in appropriate Branch of Engineering.	

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5	Associate Professor/ (Mechanical Engineering, Electrical Engineering, Computer Science and Engineering)	Rs. 37,400 – 67,000; AGP Rs. 9,000/-	Associate Professor – Ph. D. with 1 st class at bachelor/Master Degree in appropriate disciplines. Candidates from industry /profession 1 st class Masters degree in appropriate disciplines. Experience: (1) 5 years in teaching /industry/ research at the level of Lecturer (old)/ Assistant Professor or equivalent, excluding the period spent for obtaining Ph. D. degree. (2) Candidates from industry/ profession significant professional works which can be recognized as equivalent to Ph. D. with 5 years experience in a position equivalent to the level of Lecturer/ Assistant Professor. (3) Published works, such as research papers, books, and /or patents OR (published work, such as research papers, patents filed/obtained, books, and/or technical reports, Experience of guiding project work/dissertation of PG/Research Students or supervising R & D projects in industry).	
6	Professor (Mechanical Engineering, Electrical Engineering, Computer Science and Engineering)	Rs. 37,400 – 67,000; AGP Rs. 10,000/-	Professor – Ph. D. with 1 st class at bachelor/Master degree in appropriate disciplines. Candidates from industry /profession 1 st class Masters degree in appropriate disciplines. Experience: (1) 10 years in teaching /industry/ research out of which 4 (four) years shall be at the level of Assistant Professor (old)/ Associate Professor or equivalent, excluding the period spent for obtaining Ph. D. degree. (2) Candidates from industry/ profession significant professional works which can be recognized as equivalent to Ph. D. with 10 years experience out of which 5 years shall be at the level of Assistant Professor (old)/ Associate Professor would be eligible. (3) Published works, such as research papers, books, and /or patents.	
7.	Registrar	PB-4 Rs. 37,400 – 67,000; GP Rs. 10,000/-	First Class Master Degree in Business Administration, Science, Commerce, or Arts or 1 st class Bachelor Degree in Engineering with excellent academic record. At least 15 years experience in technical management or administrative experience in major educational or R & D Institution, Public Sector undertaking, Government of Industry out of which at least 5 years should be at the level of Deputy Registrar. Desirable: Degree in Management, Law and ability to supervise computerized administration with innovative approach, knowledge of Financial Management and Accounting practice. Age below 55 years.	1
8.	Assistant Registrar	PB-3 Rs. 15,600 – 39,100; GP- Rs.5,400/-	A first class Masters Degree in Business Administration, Arts, Science or Commerce or a first class Bachelor's Degree in Engineering with excellent academic record. A Chartered or Cost Accountant Degree or Diploma is highly desirable. Desirable: Degree in Management or ability to supervise computerized administration with innovative approach. Knowledge of Financial Management and Accounting practices. 5 years Technical management or administrative experience in major educational Institutions or R&D Institutions. Proficiency in Undertaking Bank, Govt. or industry is highly desirable.	1
9.	Technical Assistant	PB-2 GP- Rs.4,200/-	Bachelor Degree in Science with 1 st class Honors or 1 st class Diploma in Engineering in appropriate field. A good academic record is essential in all cases. The requirement of 1 st class may be relaxed by 5% for candidates with Master's Degree in Science or Bachelors Degree in engineering. Age up to 30 years relaxation for Govt. employees and SC/ST candidates.	1

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10.	Superintendent / Accountant	PB-2 GP- Rs.4,200/-	1 st class Bachelor Degree with two years experience in Office Management. For the post of Accountant a B.Com Honors Degree is essential. Accountancy as a Special subject or a Chartered or Cost Accountant degree or diploma is desirable. Knowledge of computer / word processor is essential. Knowledge of computer based accounting system is essential. A Master's degree will count as two years experience. Age up to 30 years with 5 years relaxation for Govt. employees and SC/ST candidates.	1
11.	Stenographer	PB-2 GP- Rs.4,200/-	Bachelor's Degree with minimum speed in shorthand 80 wpm and minimum typing speed of 40 wpm. Proficiency in computer word processing and advance skill is essential. Age up to 28 years with 5 years relaxation for Govt. employees and SC/ST candidates.	1
12.	Junior Assistant	PB-2 GP- Rs.4,200/-	Bachelors Degree with minimum typing speed of 40 WPM and proficiency in Compute word processing. Age up to 28 years with 5 years relaxation for Govt. employees and SC/ST candidates.	2
13.	Technician	PB-2 GP- Rs.4,200/-	Diploma in Engineering of 3 years duration of appropriate field / B.Sc. Degree in appropriate field. Age: up to 28 years with 5 years relaxation for Government employees and SC/ST candidates.	2

PROCEDURE: The applicants are requested to apply in standard Forms enclosed herewith furnishing Biodata as (1) Name, (2) Father's Name, (3) Full Address (Present & Permanent), (4) Education Qualification, (5) Experience, (6) SC/ST Certificate, (7) No-objection certificate from their present employer. (8) Self attested passport size-photo (9) Contact Number and other requirements mentioned in the Form.

All the original certificates, mark sheets etc shall be shown in the interview and the photocopies of those shall be submitted with the application duly attested by the candidate himself / herself.

The interview may be cancelled by the authority without assigning any reason.

- i) Application shall reach to **The Registrar, National Institute of Technology Agartala, Jirania, Tripura (West) PIN-799055**. On the envelope please inscribe "**Application for Recruitment at NIT Manipur**" Last date of submission of application is 30-07-2010. However, this may be extended if the authority desires.
- ii) The Form should be enclosed with required Demand Draft as mentioned in the Application Form.
- iii) Interview will be held on
- iv) Scale of Pay shall be as per 6th CPC.
- v) For details please go through website www.nitagartala.in OR www.nita.nic.in

Prof. (Dr.) P. K. Bose
Director.

National Institute of Technology Manipur Manipur

No.F.NITA.3(4-GEN)/IMPHAL/2010/

Date: /07/2010

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Post of Non-Faculty Members: (1) Registrar – 1 Post, (2) Assistant Registrar – 1 post, (3) Technical Assistant – 1 Post, (4) Superintendent/Accountant – 1 Post, (5) Stenographer – 1 Post, (6) Junior Assistant – 2 Posts, (7) Technician – 2 Posts. **Scale of pay**: As per 6th CPC. For details please refer the websites mentioned hereunder. Application shall reach to **The Registrar, National Institute of Technology Agartala, Jirania, Tripura (West) PIN-799055**, inscribing on the envelope “**Application for Recruitment at NIT Manipur**”. **Last date** of submission of application is **30-07-2010**. However, this may be extended if the authority desires. For details please go through website www.nitagartala.in OR www.nita.nic.in

Prof. (Dr.) P. K. Bose
Director

**National Institute of Technology Manipur
Manipur**

NATIONAL INSTITUTE OF TECHNOLOGY, MANIPUR
MANIPUR

FACULTY / NON-FACULTY APPLICATION FORM

(To be filled in by the office)

Application No. _____ No. & Date of receipt _____

Post Applied for _____ Department _____

Specialization _____ Signature of Receiving Officer _____

Photograph

DD No.	Date	Amount	Name of issuing Bank

Before filling of the application forms candidates should properly go through the instructions

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1. In case the application form is down loaded from the website, the application should be accompanied by Demand Draft of Rs. 300/- for General category and Rs. 150/- for SC/ST/ OBC category in favour of Registrar, National Institute of Technology, Agartala payable at State Bank of India, NIT, Agartala (Code No-11491). Branch OR any Nationalised Bank payable at Agartala.
2. The candidates are to send separate application and separate bank drafts for each post in case any candidate wishes to apply for more than one post.
3. Copies of all certificates/testimonials should be attached and originals will have to be shown at the time of Interview.
4. Persons in employment should send their applications through proper channel. However, they may send a copy in advance, but it must be on the prescribed form & accompanied by the required Demand Draft, copies of certificates/testimonials etc.
5. Applications received after the due date or found incomplete may not be considered.
6. The application with all its enclosure securely fastened to it should be super scribed “**Application for the post of----- and Department----- .**” and addressed to **The Director, National Institute of Technology, Agartala, Tripura, PIN-799055**

1. (a) Advertisement No. : _____
- (b) Post applied for : _____ -
- (c) Department : _____
- (d) Specialisation : _____
2. Full name of the candidate : _____
(in block letters)
3. Date of Birth : _____
4. Father's Name : _____
- Mother's Name : _____
5. Nationality : _____

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-
6. Present Postal Address : _____
(in block letters) _____

7. Permanent Address : _____
(in block letters) _____

8. Tel. No: Landline (with STD : (O) _____
code) : (R) _____
- Mobile No. : _____
9. Email ID : _____
10. Whether belongs to : _____
SC/ST/OBC
11. Marital Status : _____
12. Languages known (Read 1. _____
Write , Speak) 2. _____
3. _____

13. Education qualifications (Starting with the highest degree)

Degree awarded/ Examination passed	Univ./Board	Year of passing	Percentage of marks obtained/ CGPA	Subject(s)
Ph D				
M Tech/M Phil				
B Tech/M Sc				
B Sc				
Senior Secondary (Plus Two)				

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High School				
Others				

14. Topic of Thesis

(a) For MTech/M.Phil

(b) For Ph D _____

15. Field of specialization _____

16. List of all your previous employments in order (Most recent first)

Sl.N o.	Name of Employer	Designation of the post	From	To	Salary Details	Brief description of duties	Reasons for leaving
(i) Teaching							
(ii) Other than teaching							

17. (i) Present Scale of Pay _____ (ii) Basic

Pay _____

(iii) Date of Next Increment _____ (iv) Gross Pay

(v) Basic Pay acceptable _____

18. Details of visits to Foreign Countries: (In case of visits relating to his profession only)

Sl. No.	Country Visited	Period of stay		Purpose of Visit
		From	To	

19. Research activities undertaken (Specify total No. and attach list of publication in the each category as per format given)

(a) Paper publications in International Journals

Sr No.	Title of paper	Co-author(s), if any	Name of the Journal	Vol. & Year	Pages

(b) Paper publications in National Journals

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Sr No.	Title of paper	Co-author(s), if any	Name of the Journal	Vol. & Year	Pages

(c) Papers publication in International Conferences

Sr No.	Title of paper	Co-author(s), if any	Name of the Conference	Date & year

(d) Papers publication in National Conference

Sr No.	Title of paper	Co-author(s), if any	Name of the Conference	Date & year

(e) Details of M Tech students guided / Continuing

Sr No.	Name of Student	Year	Title of the Dissertation

(f) Details of Ph D Students guided / Continuing

Sr No	Name of Student	Year	Title of the Dissertation

(g) Patents registered/filed (with registration No. & date)

Sr	Title	Registration	Date

20. Books/Monographs written / under process:

Sr No.	Name of book/ monograph	Name of Co-author, if any	Year of Publication	Publisher with address

21. Consultancy works undertaken:

Sl No	Period	Organization	Nature of Work	Co-consultant, if any

22. Seminars/Short Term Courses/Summer Schools/Winter Schools organized

Sl No.	From	To	Name of the course	Sponsored by	No. of participants	
					From institutes	From Industry

23. Seminars/Short Term Courses/Summer Schools/Winter Schools attended

Sl No.	From	To	Institute/Industry	Sponsored by	Name of the course

24. Sponsored Projects undertaken

Sponsoring	Title of	Area	Period	Amount	Whether	Accomplishment
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Agency	the Project			of grant	completed	

25. Membership of Professional Bodies

Sl. No.	Name of Professional Bodies	Grade of membership	Membership no. With validity

26. Administrative Responsibilities held / Continuing

Sl No.	From	To	Position held	Responsibilities

27. Awards/Recognitions won, if any: _____

28. Period required for joining the post, if selected _____

29. Brief details of Co-curricular and extra-curricular activities:

Sr No.	Activity	from	to	Remarks

30. Any other relevant information you may like to furnish: (Attach separate sheets)

31. Outreach activity if any: _____

32. Future Research Proposal if any (attach separate sheet within 300 words)

33. References

(Responsible persons, not related to the applicant but closely acquainted with academic and professional work)

Name and Designation	Address
1.	Phone : _____ Fax : _____ E-mail : _____
2	Phone : _____ Fax : _____ E-mail : _____
3	Phone : _____ Fax : _____ E-mail : _____

34. List of Enclosures

- | | |
|-----|------|
| i | v |
| ii | vi |
| iii | vii |
| iv | viii |

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35. Declaration

I certify that the aforementioned information is correct and complete to the best of my knowledge and belief.

Place _____

Date _____

(Signature of

Candidate)

36. . (To be filled in by the present employer)

FORWARDED

Place:

Signature of the Forwarding

Authority:

Date:

Designation:

Office Seal:

N.B.: Every application must be accompanied by Attested Xerox copies of documents in support of claims made by the candidate in respect of his date of birth, academic qualifications, practical training, experience, caste, etc. A list of copies of certificates etc., attached to this application is to be given.
